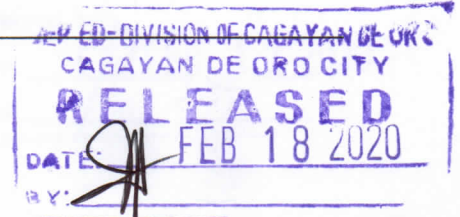




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM No. 120 s. 2020



TO : Baldomero Mark B. Meso III
Ely Mamaclay
Prince Gilmar M. Guligado
Crystal Cartel
Ma. Lodel C. Daabay
Angelito U. Felisilda
Alma B. Penonia
Candolyn L. Quilit

FROM : **CHERRY MAE L. LIMBACO**
Schools Division Superintendent

SUBJECT : FOLLOW UP MEETING WITH PHIL. RED CROSS ON "RIDGE TO COAST,
RAIN TO TAP" PROJECT

DATE : February 18, 2020

1. The Philippine Red Cross is implementing "Ridge to Coast, Rain to Tap" project to some of our Public Elementary Schools in our Division.
2. This project is in line with our advocacy on WinS Program (Water Sanitation and Hygiene in Schools).
3. Relative to this, you are directed to attend the follow up meeting with Philippine Red Cross on February 28, 2020 at the Division Office, 2nd floor canteen, at 8am.
4. For your information and guidance.



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048

PHILIPPINE RED CROSS

Misamis Oriental- Cagayan de Oro Chapter
Mailing Address: Capitol Compound,
Cagayan de Oro City, Misamis Oriental, 9000, Philippines
Telephone: (088) 856-8855 / 856-6647 Email Address:
misamis.oriental@redcross.org.ph

February 12, 2020

Cherry Mae L. Limbaco, Ph.D CESO V
School Division Superintendent
Department of Education
Division of Cagayan de Oro City

DepEd	
CAGAYAN DE ORO CITY DIVISION	
Received by:	
Date:	<i>P</i> FEB 12 2020
Time:	2:59

Attention: Baldomero Mark B. Meso III
Medical Officer III

Dear Sir:

Humanitarian Greetings!

This letter pertains to the ongoing project of the Philippine Red Cross under the "Ridge to Coast, Rain to Tap" project supported by the Netherlands Red Cross. Currently, Philippine Red Cross has an ongoing WASH in Schools activities through CHAST (Children's Hygiene and Sanitation Transformation) approach in promoting personal hygiene among school children and uses various range of exercises and activities. Last September 23-24 a re-validation on the recommendation of the Technical Report on the assessment that was conducted last 2018 with our WASH Engineer and Project Staff.

As an overview, the said project is covering Lumbia Central School, Camaman-an Elementary School, P.N Roa Sr. Elementary School and Canitoan Elementary School.

In connection to this, we would like to request for a meeting with your designated WASH Focal Person, Division Engineer and respective School Heads or their representative of the aforementioned schools on February 28, 2020 subject to your preferred time of availability. Attach to this letter is the agenda of the meeting for your reference. Should you have any queries, please do not hesitate to contact the phone number indicated on the header above.

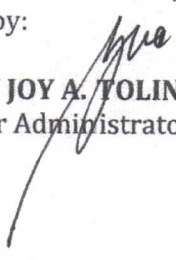
Your favorable response to this request would be most highly appreciated.

Respectfully yours,


RONETTE C. BONIFACIO
WASH Officer

Lumbia CS - Penonia
Camamanan ES - Felisilda
P.N. Roa ES - Quilit
Canitoan ES - Duabay

Noted by:


NANCY JOY A. TOLINERO
Chapter Administrator

Agenda

1. General Introduction and Distribution of the Attendance Sheet
2. Organization and Communications
 - a. Function and authority of Key Agency Personnel
 - b. Roles and responsibility of Agency
 - i. Emergency notification process
 - ii. Communication protocol (process, emails, approval, etc.)
3. Discuss Construction Schedule
 - a. Specific Timeline
 - b. Processes that are tasked to specific people
 - c. Target completion date
4. Modality for the Construction
 - a. Manpower
5. Safety
6. Issues and Discussion
7. Schedule of Regular Site Meeting